



CITY OF HAGERSTOWN, MARYLAND

Engineering Department

ADDENDUM NO. 02 **TRASH & RECYCLING COLLECTION SERVICES** **CONTRACT 23-TR-09**

June 21, 2023

TO: All interested parties that have received plans and specifications for the project:
TRASH AND RECYCLING COLLECTION SERVICES, CONTRACT 23-TR-09

Acknowledge receipt of this ADDENDUM NO. 02 by inserting it in your proposal and signing in the space provided below.

SIGN AND ATTACH THIS ADDENDUM NO. 02 TO THE FRONT COVER OF THE CONTRACT DOCUMENTS. Failure to sign and insert in your proposal may subject the bidder to disqualification. This ADDENDUM NO. 02 forms a part of the contract for TRASH AND RECYCLING COLLECTION SERVICES, CONTRACT 23-TR-09 and supplements and modifies it as follows:

QUESTIONS AND ANSWERS:

The following are questions that were submitted after Addendum No. 1 was issued, along with the City's answers:

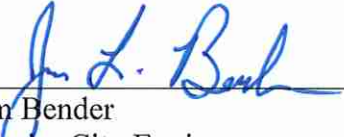
- Q1. Is The City of Hagerstown able to provide current year (2023) pricing data?
A1. Yes; a copy of the spreadsheet showing year-to-date totals is attached.
- Q2. Does the second paragraph of Article II of the proposed Contract Agreement (page 17 of the PDF titled "Contract 23-TR-09") apply to contractor-provided totes/containers? Specifically, does the following language mean that, if the city terminates the contract, it takes possession of all of the contractor's totes: "The City may take over the work and prosecute the same to completion, by contract Q, For otherwise. The City may also take possession of the Contractor's materials that may be on the site of the work and utilize said materials in completing the work."
A2. It is the City's intention to provide new, City-issued trash totes to all customers, both residential and commercial. At the time that those totes are issued and distributed, the contractor shall retrieve any contractor-provided totes that they have in the field and take possession of them.

- Q3. General Collection Service Contract Specifications, Section K (Page 27), Subsection 4 permits the city to charge a \$100/incident penalty if the contractor fails to respond to a complaint or service request in a “reasonable time frame.” Can the city clarify what it considers to be a “reasonable time frame” under this subsection?
- A3. For the purposes of this subsection, the City would consider a “reasonable time frame” to be two (2) business days, excluding delays caused by inclement weather that prevented collection. Bidders should understand that, for the purpose of this penalty, an “incident” would be defined as “per customer not serviced”, not \$100 per day for failure to provide service to part or all of a route.
- Q4. Item 101, Commercial Trash Collection (pages 34-35): Under Scope of Work (p. 34), it states, “Incidental to this pay item, the selected contractor shall provide 95-gallon totes to all commercial customers. The totes shall be clearly marked with Contractor’s name and the Contractor shall maintain the totes (or replace them) as needed over the life of this contract.” But under Collection Containers (p. 35), it states, “Commercial customers shall use City-issued containers for trash collection.” Will the contractor or the city provide the containers?
- A4. As stated in Answer 2 above, the City plans to provide City-issued trash totes to all residential customers, and commercial customers upon request. These totes will be issued in the spring of 2024.
- Q5. Is the City willing to accept disposal and processing increases to be passed through? For example, if Washington Landfill increases the gate rate, is the successful bidder able to request an increase to their rate? If the recycling facility increases the processing rate, is this able to be passed through as well?
- A5. The City will consider requests for disposal and processing increases on an annual basis; requests for such increases (along with supporting justification) shall be submitted by the contractor to the City by no later than December 31st of each calendar year so that the City can gauge the potential impact on its trash and recycling budget request for the following fiscal year, and make adjustments if necessary.
- Q6. Regarding Q. FUEL RECOVERY FEE (p. 35/75), is there an opportunity to request implementing the fuel fee in the future?
- A7. Yes, as stated in in the Fuel Recovery Fee section of the contract documents, the City reserves the right to review the proposed fuel recovery fee and negotiate modifications to the bidder’s proposal. If a fuel recovery fee is not included in a bidder’s proposal, then the City will only consider adjustments annually, with requests for such adjustments being submitted to the City no later than December 31st of each calendar year so that the City can determine budget implications.

- Q7. Are additional totes allowed for residents? How are the additional (second totes) managed and paid for (by the City or the resident)?
- A7. Yes, residents may request additional totes, as all trash must fit within the totes, and a single tote may not be sufficient for certain customers. The City will pay for these totes and have them distributed to the customers.

Bid Opening Date:

As stated in Addendum No. 1, the bid opening date has been changed to 11:00 AM on June 27th in the City Clerks's office in City Hall.



Jim Bender
Interim City Engineer

c: All proposers obtaining specifications
attachment: 2023 year-to-date cost data

**TRASH & RECYCLING COLLECTION SERVICES
CONTRACT 23-TR-09**

I HEREBY ACKNOWLEDGE RECEIPT OF ADDENDUM NO. 02;

NAME OF SIGNING OFFICIAL

COMPANY NAME

DATE

**CALENDAR YEAR 2023
REFUSE COLLECTION, RECYCLING, AND YARD WASTE**

MON.	RESIDENTIAL										COMMERCIAL				TOTAL COSTS	
	TRASH COLLECTION & DISPOSAL					RECYCLING		YARD WASTE			TRASH		RECYCLING			TOTE MAINT. COST
	NO. OF UNITS	MON. TONS	COLLECT. COST	PA LANDFILL COST	MON. TONS	COLLECT. COST	MON. TONS	COLLECT. COST	WASH. CO. LANDFILL COST	NO. OF UNITS	COLLECT. COST	NO. OF UNITS	COLLECT. COST			
JAN	15,313	1,134.86	\$100,300.15	\$45,833.20	184.10	\$85,140.28		\$23,888.28		78	\$1,021.80	126	\$700.56	\$1,114.47	\$257,998.74	
FEB	15,313	940.13	\$100,300.15	\$36,806.40	138.39	\$85,140.28	2.18	\$23,888.28	\$137.34	78	\$1,021.80	126	\$700.56	\$1,114.47	\$249,109.28	
MAR	15,313	1,095.90	\$100,300.15	\$44,828.40	167.09	\$85,140.28	34.63	\$23,888.28	\$2,181.69	78	\$1,021.80	126	\$700.56	\$1,114.47	\$259,175.63	
APR	15,960	1,003.80	\$104,538.00	\$40,152.00	146.95	\$88,737.60	87.10	\$24,897.60	\$5,487.30	77	\$1,008.70	128	\$711.68	\$1,114.47	\$266,647.35	
MAY	15,960	1,152.32	\$104,538.00	\$46,092.80	165.51	\$88,737.60	108.91	\$24,897.60	\$6,861.33	77	\$1,008.70	128	\$711.68	\$1,114.47	\$273,962.18	
JUN	15,960		\$104,538.00			\$88,737.60		\$24,897.60		77	\$1,008.70	128	\$711.68	\$1,114.47	\$221,008.05	
TOTALS		5,327.01	\$614,514.45	\$213,712.80	802.04	\$521,633.64	232.82	\$146,357.64	\$14,667.66		\$6,091.50		\$4,236.72	\$6,686.82	\$1,527,901.23	
JUL															\$0.00	
AUG															\$0.00	
SEP															\$0.00	
OCT																
NOV																
DEC																
TOTALS		0.00	\$0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00		\$0.00		#NAME?	\$0.00	\$0.00	
TOTALS		5,327.01	\$614,514.45	\$213,712.80		\$521,633.64		\$146,357.64	\$14,667.66		\$6,091.50		#NAME?	\$6,686.82	\$1,527,901.23	

RESIDENTIAL TRASH COLLECTION = \$6.55 PER UNIT
 YARD WASTE COLLECTION = \$1.55 PER UNIT
 RESIDENTIAL RECYCL. COLLECTION = \$5.56 PER UNIT
 COMMERCIAL RECYCL. COLLECT. = \$5.56 PER UNIT