

**2022 PARKS & REC COMMUNITY EVENTS
VENDOR & EXHIBITOR APPLICATION FORM**

Now is the time to apply to be a vendor or exhibitor for one or more of our 2022 events!

A separate application and payment will need to be received for each event:

- _____ Easter Egg Drive Through Event at Fairgrounds Park – Thurs, April 14, 4pm-8pm
- _____ City Park Fall Fest & Fireworks - Saturday, September 17, 11am to 7pm
- _____ Harvest Hoedown at Fairgrounds Park – Saturday, October 8, Noon to 4pm
- _____ Trick or Treat Drive Through Event at Fairgrounds Park – Thur, Oct. 27, 4pm-8pm
- _____ City Park Lighting – Friday, December 2 – 6pm to 8pm

Items to be sold: **(Please be specific and list ALL Items.)**

Event Name: _____

Vendor's Name: _____

Business Name: _____

Address: _____

Day of Event Phone #: _____ E-mail Address: _____

Maryland Tax Number: (Required) _____

Tent? (**NOT** provided by City) Yes No Size? _____

Vendors and exhibitors are required to sign a City of Hagerstown Hold Harmless Agreement.
Please return the attached hold harmless with this application.

Signed: _____
Vendors Name Date

Please return application form, \$75 fee and hold harmless no later than 3 weeks before each event.

**Check payable to: The City of Hagerstown,
Mail to: Amy Riley, Parks and Recreation, 351 N Cleveland Ave, Hagerstown, MD 21740**

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FOR OFFICE USE ONLY

Approved: _____ Type of Product: _____
Table Number(s) Assigned: _____ Date received: _____
Hold Harmless Attached: _____ Health Dept. Permit Copy Received: _____

CITY OF HAGERSTOWN
HOLD HARMLESS AGREEMENT

Lessee/User: _____
Event/Use: _____
Location: City of Hagerstown, MD
Date of Use: _____

The Lessee/User agrees that it shall indemnify the City of Hagerstown and hold the City of Hagerstown harmless against any and all fines, suits, claims, demands, expenses, actions, losses, alleged losses, or liabilities of whatsoever nature or kind incurred either directly or indirectly either in law or equity, paid, suffered or incurred as a result of the acts, activities, or omissions of the Lessee/User, its agents, servants, or employees, due to the operation and use of the premises. It is further agreed that the Lessee/User shall in addition to holding the City of Hagerstown harmless from any and all liabilities or damage or injury to both persons and property, occurring as a result of the use of said premises, shall defend The City of Hagerstown at Lessee's/User's expense against any and all claims, suits, demands, of whatsoever nature or kind.

Lessee/User

Witness: _____

By (Signature and Title)

Date: _____

Street

City, State, Zip

Telephone

Return to:
The City of Hagerstown
Amy Riley, Recreation Coordinator
351 N Cleveland Ave Hagerstown, MD 21740