

**Historic District Commission
MINUTES**

**April 26, 2018
City of Hagerstown, Maryland**

Christina Davis, vice chair, called the meeting to order at 4:30 p.m. on Thursday, April 26, 2018, in the Conference Room, Fourth Floor, City Hall. A roster of the members of the commission and the technical posts they fill are on file and available upon request. Also present were commission members L. Allen, C. Crumrine, S. Kreiger, and S. Silas. S. Bockmiller, Development Planner and Zoning Administrator; and D. Calhoun, Secretary, were present on behalf of the Planning and Code Administration Department.

APPROVAL OF MINUTES: March 8, 2018, and March 22, 2018:

March 8, 2018:

MOTION: (Silas/Allen) Motion to approve.
DISCUSSION: None.
ACTION: APPROVED (Unanimous)

March 22, 2018:

MOTION: (Crumrine/Allen) So moved (to approve).
DISCUSSION: None.
ACTION: APPROVED (Unanimous)

Staff noted that he would have no issue with moving Design Review Case No. 2018-14 to the Consent Agenda. Ms. Davis asked for a motion to modify the agenda to move this case for 16 East Washington Street to the Consent Agenda.

MOTION: (Allen/Silas) I so move.
DISCUSSION: None.
ACTION: APPROVED (Unanimous)

CONSENT AGENDA

993 Potomac Avenue – Tanner Rebeil, Roof Replacement, Case No. HDC 2018-12.

**703 Oak Hill Avenue – Richard and Jean Shank, Fence Replacement,
Case No. HDC 2018-13.**

16 East Washington Street – Angel Silva, Window Sign, Case No. HDC 2018-14.

No one was present in the audience with comments or concerns about these cases. The HDC had no comments or concerns about any of these cases.

MOTION: (Silas/Crumrine) Ms. Chairman, I have reviewed the materials submitted in Cases HDC 2018-12, 2018-13, and 2018-14, and their associated staff reports and recommendations, and I have viewed the properties in question. The staff reports recommend approval of these applications as consistent with the applicable standards adopted by this commission, and no one has appeared at this hearing with concerns about, issues with, or objections to these applications. Therefore, I move that this commission adopt the staff evaluations and recommendations in these cases as its own and grant Certificates of Appropriateness to the applicants in Case Nos. 2018-12, 2018-13, and 2018-14.

DISCUSSION: None.

ACTION: APPROVED (Unanimous)

DESIGN REVIEW

City Park – Vietnam War Memorial.

Mr. Bockmiller explained that it is City practice to bring projects that are going to occur in City Park to the Historic District Commission for a courtesy review. The HDC has no purview over City Park, but the City is interested in any comments members might have.

The proposed Vietnam War Memorial will be located in the northern end of City Park, between the railroad tracks on the west side and West Antietam Street on the north side, in front of the terminus of West Baltimore Street. The monument will be similar to the Korean Veterans Memorial on Potomac Avenue. This memorial site will have ornamental metal archways similar to those that are found in front of several of the City's parks. The plans presented at the meeting were to show the design of the archway only since the illustration is from the permit file for National Road Park. Smaller drawings specific to the Vietnam War Veterans Memorial were attached to the blueprints that show design elements for the memorial at City Park, including a black marble, low lying stone with a paved area and three flagpoles.

Commission members had no concerns.

WORKSHOPS

None.

NEW BUSINESS

None.

OLD BUSINESS

Update on Design Guidelines Revisions. Mr. Bockmiller introduced Megan Flick, the City's new Planner. Ms. Flick has been tasked with completing the design guidelines update.

2018 Preservation Awards. Commission members agreed to award recognition to Kenly House/Ravenswood located off of Frederick Street, and the Coin-Op Warehouse on East Franklin Street.

ANNOUNCEMENTS

- Ms. Allen informed the commission that she has been in contact with the State of Michigan with regard to their historic preservation training programs. She sent the commission links to the training programs and will be speaking with Michigan representatives soon about their programs.
- Mr. Bockmiller informed the commission about three 1931 air photographs of Hagerstown that he found on the Hagley Museum (in Delaware) website. The photos can be enlarged and show a significant amount of detail of Hagerstown at the end of the period of significance.
- Ms. Davis reported that her job status could be changing and it could affect her participation on the commission.

ADJOURN

It was moved and seconded that the meeting adjourn (4:55 p.m.).

5/10/2018

Approved



Debra C. Calhoun – Secretary