

Christina Davis, vice chair, called the meeting to order at 4:30 p.m. on Thursday, June 22, 2017, in the Conference Room, Fourth Floor, City Hall. A roster of the members of the commission and the technical posts they fill are on file and available upon request. Also present were commission members L. Allen, S. Silas., and M. Wertman. S. Bockmiller, Development Planner and Zoning Administrator; and D. Calhoun, Secretary, were present on behalf of the Planning and Code Administration Department.

APPROVAL OF MINUTES:

Minutes were not ready for approval.

CONSENT AGENDA

1050 Hamilton Boulevard – William Schildt – Fence, Case No. HDC 2017-28.

No one was present at the meeting with concerns about this case; commission members had no comments or concerns.

MOTION: (Wertman/Silas) Mr. Chairman, I have reviewed the materials submitted in Case HDC 2017-28, and its associated staff report and recommendations. I have viewed the property in question. The staff report recommends approval of this applications as consistent with the applicable standards adopted by this commission, and no one has appeared at this hearing with concerns about, issues with, or objections to this application. Therefore, I move that this commission adopt the staff evaluations and recommendations in this cases as its own and grant a Certificate of Appropriateness to the applicant for Case HDC 2017-28.

DISCUSSION: None.

ACTION: APPROVED (Unanimous)

DESIGN REVIEW

**28 West Franklin Street – Robert Foutch/Broad Axe – Awnings and Sign,
Case No. HDC 2017-29.**

Robert Foutch, Donovan Violet, and Thomas Haupt, all of 28 West Franklin Street, Hagerstown, Maryland, were present.

Staff Report: This building is a “B” resource in the Downtown Local Historic District. Applicant is seeking approval for two awnings (already installed) and a two-sided, wood projecting sign. The awning material is black Protech fabric with the name of the business and address on the skirt. The sign is oval and measures 42” x 28” and will be less than eight square feet. Staff recommended approval. Eight feet of clearance must be maintained from the bottoms of the awnings and the sign; the sign cannot extend higher than 12 feet from the sidewalk to the top of the sign.

Applicant/Commission Discussion: The applicants had nothing to add to the staff’s presentation. Mr. Foutch indicated that his awning contractor told him they did not need a permit to replace the awnings; however, since they were moving the awnings up to gain more clearance from the bottom of the awnings to the sidewalk a permit is required.

MOTION: (Silas/Wertman) Mr. Chairman, I have inspected the project plans and the property in question, and if constructed in accordance with these plans the project is compatible with the character of the district for the reasons that the height, material, detailing, are generally in harmony with the Architectural Design Guidelines for the Residential Preservation Design District and the character of the adjoining properties. Therefore, I move that the HDC grant a Certificate of Appropriateness to the applicant for Case No. HDC 2017-29.

DISCUSSION: None.

ACTION: APPROVED (Unanimous)

WORKSHOP

Lot at 160 South Prospect Street – Proposed Day-Care Building – Ehab Shalaby.

Mr. Shalaby was not present.

NEW BUSINESS

None.

OLD BUSINESS

- Ms. Allen reported that she and Mr. Gehr attended the Maryland Historical Trust (MHT) seminar on alternative materials on Saturday, June 10. They heard reports about replacement materials and case studies being done by at the Maryland Historical Trust and other studies being conducted by private industry.

- Mr. Bockmiller reported that he is working on the Design Guidelines overhaul as time permits. He is hoping to have a draft to the commission by the end of August.

ANNOUNCEMENTS

Mr. Bockmiller reported that Alex Rohrbaugh, a planner for the City, will be leaving on June 23 and will be working for Lancaster County in Pennsylvania. Until someone is hired to replace him, Mr. Bockmiller will be assuming some of Mr. Rohrbaugh's responsibilities.

ADJOURN

It was moved and seconded that the meeting adjourn (4:45 p.m.).

7/13/2017

Approved



Debra C. Calhoun – Secretary