



CITY OF HAGERSTOWN, MARYLAND

Planning & Code Administration Department

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HAGERSTOWN HISTORIC DISTRICT COMMISSION MINUTES

DATE: March 23, 2023 – 4:30 p.m.

LOCATION: Room 407, City Hall Building

Attendance –

Name	In-Person	Remote	Absent
Appointed Voting Members			
Michael Gehr, Chairperson	X		
Leslie Allen, Vice Chairperson	X		
Robert Powell			X
W. Douglas Carroll			X
Christopher George	X		
Glen Grant			X
Matthew Sherman	X		
Staff and Ex-Officio Members			
S. Bockmiller, Development Review Planner/Zoning Administrator	X		
M. Revilla, Recording Secretary	X		
J. Wu, Planner	X		

Preliminary Matters -

Call to Order and Instructions from the Chair – Michael Gehr called the meeting to order at 4:48 p.m. Attendance of members and staff are reflected in the chart above. The Chair read the standard public instructions regarding order of business into the record. Agenda adjustments were made to move the case HDC 2023-09 from consent agenda to design review due to an addendum in that particular case as well as to reflect the title of HDC 2023-07 is overhead door installation and to indicate HDC 2023-10 is in the Oak Hill Historic District and not Prospect Street.

Motion- Ms. Allen moved to approve the agenda adjustments and Mr. George seconded. The motion passed by a vote of 4-0-0.

Approval of Minutes –

None.

Consent Agenda –

HDC 2023-10 – 945 Forest Drive – Kerry Krogstad – Fence.

Mr. George—"Mr. Chairman, I have inspected the property in question and if constructed in accordance with the adjoining properties therefore, I move that the HDC grant a Certificate of Appropriateness to the applicant in case number HDC 2023-10." Ms. Allen seconded the motion. The motion passed by a vote of 4-0-0.

Design Review-

HDC 2023-09 – 137 South Prospect Street – Debra Fyodorov – Fence.

The applicant proposed to replace the existing rotting wood gates attached to a brick wall, and a six-foot section of chain link fence with wood fencing of the same design of the fencing approved in case HDC 2023-01. This area is visible from Walnut Street. While this property is also subject to a front yard setback from Walnut Street, the existing and replacement fence are far enough into the property that it complies with front yard setbacks. Staff explained the addition to the original application extending the piece along the north side to midway along the house. The chair recommended amending the application to show the added fence to the north side of the property for approval.

Debra Fyodorov showed pictures of the proposed fence location and where it would end.

Mr. George –" Mr. Chairman I have inspected the property in question, and is compatible for reasons that the height, materials, and form are characteristics of the district and the adjoining properties therefore, I move that the HDC grant the applicant in case number HDC 2023-09 a Certificate of Appropriateness." Ms. Allen seconded the motion. The motion passed by a vote of 4-0-0.

HDC 2023-07 – 33 Summit Avenue – Kumar Mahesh –Two garage doors.

The applicant proposed to install two roll-up steel doors – one on the southern (side) façade and one on the rear. The doors will be a residential product from the "Overhead Door" Traditional Steel Collection. The openings would go where existing faux-windows are located (recessed brick areas in the brick façade above stone or concrete sills), and the proposed locations do not appear to take the existing spacing of windows on these facades into account when deciding where to open the wall. The applicant amended the application to substitute commercial grade roll up doors.

Kumar Mahesh - addressed questions the Commission members had regarding materials to be used, design guidelines for work, and relocation of the dumpster as well as removal of the other off the property by Prison Ministries. The applicant has a letter providing permission from Prison Ministries for vehicles to park and or turn around as needed.

Motion –"Mr. Chairman, I have inspected the project plans and the property in question, and if constructed in accordance with these plans, the project is compatible with the character of the district at the basic woodwork and design will stay the same the new windows as proposed are consistent with the substitution materials in our Historic District Guidelines, therefore it is also in harmony with the architectural design guidelines for commercial Historic Districts and the character of the adjoining properties. Therefore, I move that the HDC grant a certificate of

appropriateness to the applicant in case number HDC 2023-07." Ms. Allen seconded the motion. The motion passed by a vote of 4-0-0.

Workshops-

None.

New Business-

Bylaws and election of officers.

Old Business-

None.

Announcements-

None.

Adjourn –

With no further discussion, the chair asked for a motion to adjourn. Ms. Allen made a motion to adjourn and Mr. Sherman seconded the motion, the meeting adjourned at 5:45 P.M.



Mary Revilla, Recording Secretary