



# CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 8 FOR 2023

March 3, 2023

To Members of the City Council:

## UPCOMING MEETINGS

To obtain City Department or City Boards and Commissions meeting information, please visit <https://www.hagerstownmd.org/27/Government>. We encourage you to visit our website at <https://www.hagerstownmd.org> for all City-related updates. Other inquiries may be made by visiting the City Resident 311 page at <https://www.hagerstownmd.org/841/Services>.

<h3 style="margin: 0;">MARCH 2023</h3> <p style="margin: 0; font-size: small;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <a href="http://www.hagerstownmd.org/calendar.aspx">http://www.hagerstownmd.org/calendar.aspx</a></p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 4pm Work Session	8 4pm Hagerstown Planning Commission Meeting	9 4pm Board of Traffic & Parking Meeting  4:30pm Hagerstown Historic District Commission Meeting  7pm Board of Zoning Appeals Meeting	10	11
12	13	14 9 to 3 Catherine Pfeilsticker – Deferred Comp Plan Rep.  4pm Work Session	15	16	17	18
19	20	21 4 pm Work Session	22	23 4:30pm Hagerstown Historic District Commission Meeting	24	25
26	27	28 7pm Regular Session	29 7pm Hagerstown Planning Commission Meeting	30	31	

## COMMUNICATIONS

### This Week's Headlines & Media Releases:

- Abduction Charge Dropped Against Co-Defendant in Missing Baby Case
- Walgreens, Meritus Pharmacy Lawsuit Settled out of Court
- Hagerstown Hair Stylist Found Guilty of Misdemeanor Sex Offenses
- White Dust Fell from the Sky Thursday Night. What Was It?
- Former Texas Congressman to Speak at Local GOP Unity Dinner
- Comings & Goings: Alcohol Purveyors Make Progress in MD, PA
- Warehouses Were in County's Last Plan. You Can Help Decide What's Next
- Election Bills Abound in Annapolis. What Might Change?
- USMH Names New Executive Director
- WV State Police Cite Legal Exemptions to Deny Records Involving Hagerstown Man's Death
- Q & A: New Comptroller Releases Roadmap for Tax Office, Talks Reform
- County Officials Balk—Again—at Losing Amusement Tax Authority
- Press Release: Nicewarner Appointed to NLC Council
- Press Release: Wheaton Park Improvement Project to Begin
- Traffic Advisory: S. Burhans Blvd.

### This Week's Video Projects

- Mayor & Council Regular Session
- "State of the City" B-Roll Gathering and Coordination
- "State of the City" Studio & Location On-camera Shoots
- "State of the City" Post Production Work

### Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council WRap"
- Black History Month Video
- New Logo Reveal Video
- Invest Hagerstown Video
- "Building City Park Lake" Video Series
- First Hose Company of Hagerstown Museum Video Series
- "Council WRap" Promo
- Fit Room :30 Spot
- MTA Commuter Connection

### City Website:

- [www.hagerstownmd.org](http://www.hagerstownmd.org) attracted 9,553 user visits for the week of Feb. 23-Mar. 1
- The most popular top entrances (the first page users accessed on the website):

1. Home Page	2,475
2. Utility Billing Page	807
3. Online Payment Portal Page	634
4. Police Page	304
5. Skate Park Page	216
6. Bids Page	172
7. Firefighters Page	154
8. Jobs Page	142
9. Parks & Recreation Page	141
10. Careers Page	119

- Top searches
  1. "True"
  2. "Online payment portal"
  3. "Utility billing"
  4. "Police"
  5. "How do I"

**COMMUNITY ENGAGEMENT**

- Hosted a Main Street Business Owners meeting on Tuesday with over 20 businesses in attendance. We discussed upcoming events and new initiatives for 2023
- Attended two logistics meetings for upcoming events: BISFA Chili Cook-off on May 20<sup>th</sup> and Mannafest on April 8<sup>th</sup> – both events will happen in University Plaza
- Submitted application for MSAC FY24 Arts Relief Grant
- Met with MSAC staff for in-depth discussion as part of grant review process
- Exploring marketing opportunities for summer 2023 events
- Hosted an Arts and Entertainment Management Board meeting at the Library
- Met with MSAC staff for artistic activity as part of grant review process

**ENGINEERING**

1. **Trash Totes.** Totes will be delivered March 15 – 17<sup>th</sup> to the downtown, Zone F.
2. **Morningside Heights.** Held pre-bid meeting with bidders to discuss the storm drain installation contract.
3. **Stadium.** Replacement of the brick arch storm drain will begin next week.
4. **Pavement Preservation.** The Pavement Preservation program will begin next week.
5. **Wheaton Park Phase I.** The Wheaton Park Phase I project will also begin next week.
6. **Engineering Statistics**

Description	Week of 02/27/23	Calendar Year 2023 TOTALS
Traffic complaints received	4	30
Work Orders completed	3	28
Traffic counts completed	0	1
<b>Construction Projects</b>		
Description	Week of 02/27/23	Calendar Year 2023 TOTALS
Construction	0	0
Projects advertised for bids		
RFP's Advertised	3	3
Projects under construction	10	--
Projects completed	0	0

## FIRE

Week of 2/19/23 – 2/25/23			
Total Incidents (City only)	62	Mutual Aid to surrounding FDs	9
• Unit Responses	140	• Halfway FD	4
• Fire/Rescue Responses	38	• Maugansville FD	1
• EMS Responses	23	• Funkstown FD	2
Inspections/System Tests	24	• Longmeadow FD	0
Community Events, Smoke Alarm Installs	2	• Other	2

2/20/23 – HFD units responded to Potomac Towers for a reported apartment fire. Crews investigated to find a small fire on a stovetop that was extinguished prior to arrival.

2/21/23 – HFD units responded to the 600 block of W Franklin St for a motorcycle accident with injuries. Crews assessed single patient and prepped for transport to the hospital.

2/23/23 – HFD units responded to N Edgewood Drive for a pedestrian struck, with injuries. Crews assisted EMS with patient packaging and prepping for transport to the hospital.

2/23/23 – HFD units responded to the alley behind Mulberry Loft Apts for a working vehicle fire. Crews quickly extinguished fire in the engine compartment. No injuries reported.

2/25/23 – HFD units responded to the 1000 block of Corbett St for a reported house fire. Units arrived and found that a small amount of lint behind the clothes dryer had caught on fire and burnt itself out. Dryer was removed from residence and crews ensured fire had not extended into the wall.

## PLANNING & CODE ADMINISTRATION

## POLICE DEPARTMENT

### STATS:

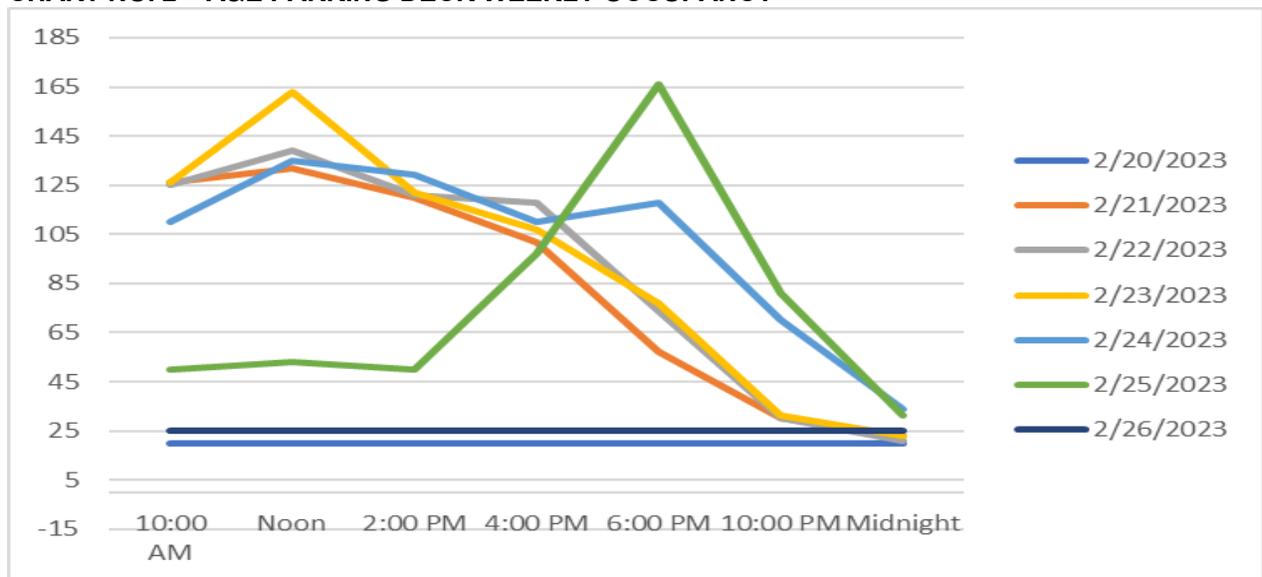
Calls for Service:	1626	Field Interviews:	5
Arrests/Warrants Served:	23	Moving Violations:	12
Domestic Violence Calls:	19	Safety Repair Orders:	3
DUI Arrests:	-----	Warnings:	34
Reports Filed:	121		

## PUBLIC WORKS

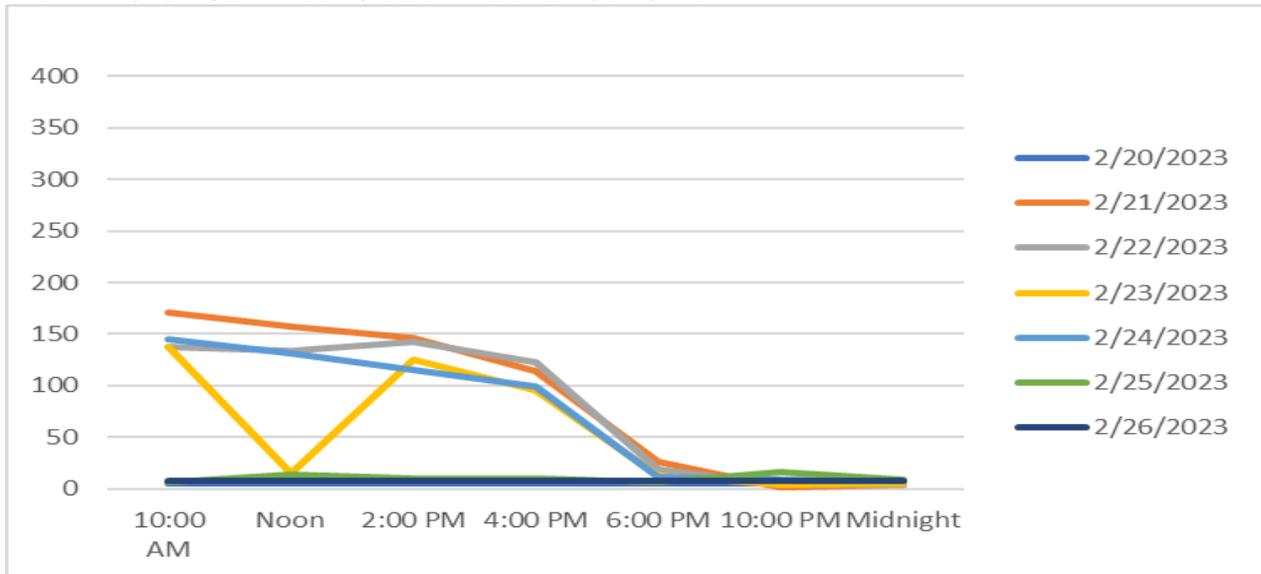
**CHART NO. 1 – GENERAL PARKING SYSTEM DATA**

		Current Week	Previous Week
<b>Number of Permit Holders</b>	A & E Deck	236	224
	University District Deck	256	256
<b>Number of Student Permits</b>	Central & Rochester Lots	51	51
<b>Number of Patrons Using Decks</b>	A & E Deck	1559	1816
	University District Deck	1132	1405
<b>Number of Citations Issued</b>	(Includes Warnings)	274	358
<b>Late Payment Notifications</b>		13	13
<b>Peak Occupancy (%)</b>	A & E Deck	90% Sa @ 6PM	83% Fr @ 6PM
<b>Peak Occupancy (%)</b>	University District Deck	39% Tu @ 10AM	35% Mo @ 10AM

**CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY**



**CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY**



**CENTRAL MAINTENANCE GARAGE REPAIR DATA**

	Current Week	Previous Week
DCED	0	0
Planning & Code	1	1
Fire	0	0
Engineering	0	0
Parks & Recreation	6	3
Public Works	2	7
Police	6	2
Water	6	1
Wastewater	2	5
Light	2	1
Human Resources	0	0
<b>Weekly Totals</b>	<b>25</b>	<b>20</b>
<b>Yearly Total</b>	<b>169</b>	<b>144</b>

**AFTER HOURS CALL BACKS**

Monday, February 20, 2023 @ 7:00 AM: Staff met on site with contractor to allow access to the fuel dispensers at 51 W. Memorial Blvd. Repair work was scheduled for two days, February 20 is a holiday and offices were closed, but work could still proceed.

Monday, February 20, 2023 @ 11:55AM: CMG staff was contacted by vendor to provide access to facilities for repair on backhoe. Staff came in to let repair tech gain access.

Sunday, February 26, 2023 @ 6:00 AM: Freezing fog advisory in place. Staff checked several bridges and found no issues. While out Staff came across debris from vehicle accident on Burhans Blvd. at Madison Ave. and contacted HPD. Checked into report of broken glass at 719 S. Potomac St. and made note of dumped furniture on N. Prospect St.

**PARKS AND RECREATION**

**Fit Room**

See Fit Room report attached with upcoming classes. No private rentals this weekend.

## UTILITIES DEPARTMENT

### ELECTRIC DIVISION

#### Service Calls

- Sat. 2/25 - Minnich Funeral Home, 415 East Wilson Blvd; line crews replaced a utility pole, transformer, and other hardware as part of an upgrade to existing facilities.  
Time Out: 6.0-14.5
- Sun. 2/26 - 42 Elizabeth Street – total outage; a line and transformer fuse operated.  
Time Out: 12.4-12.6
- 433 Brewer Avenue – partial outage; a transformer fuse operated.  
Time Out: 12.9-13.4
- Mon. 2/27 - 620 West Howard Street – total outage; a service at the request of the Customer Service Office. Time Out: 19.5-20.3

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
10	1	34	0

- Multiple permit reviews, service upgrade and underground locate requests have been reviewed and/or completed.
- Engineering staff continued coordination work with the MSA and Turner Construction at the Stadium project site.
- Staff completed electric utility underground locating.
- Staff continued design and coordination for the Kilpatrick Woods Development.
- Engineering and Administrative staff reviewed bid documents for the HLD Automated Metering Infrastructure project.

### WASTEWATER DIVISION

#### **Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Feb 22, 2023	5.28	0.13
Thursday, Feb 23, 2023	5.13	0.00
Friday, Feb 24, 2023	4.98	0.00
Saturday, Feb 25, 2023	4.76	0.00
Sunday, Feb 26, 2023	5.10	0.00
Monday, Feb 27, 2023	5.32	0.45
Tuesday, Feb 28, 2023	5.91	0.07
Weekly – Avg. Flow/Total Rainfall	5.21	0.65
Feb - Avg. Flow/Total Rainfall	5.32	1.15

- Replaced defective motor and controls on BNR scrubber.
- Worked with ChemScan per maintenance contract.
- Completed piping and filter installation on refrigerant dryer.
- Replaced ceiling lights in Operations building.
- Routine MVP Plant Work orders & Corrective Work Orders.

**Wastewater Collection**

**Collection System Maintenance Tasks**

- Wet well cleaning and flushing at 13 pump stations.
- Installed new lateral and cleanout at 401 Brewer Avenue.
- Flushing in District 31.
- CCTV at Hagers Crossing Phase 3.
- Collected Newgate numbers.

<b>Wastewater Division – Customer Call Log Summary 2023</b>							
<b>Type</b>	<b>Blockages</b>	<b>Grinder Pumps</b>	<b>Odor Complaints</b>	<b>Flushing</b>	<b>WW Pump Station</b>	<b>Other</b>	<b>Totals</b>
Weekly	1	0	0	0	0	8	9
<b>YTD 2023</b>	<b>20</b>	<b>8</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>59</b>	<b>88</b>

**Engineering**

- Review of Site Development and City Permit Drawings.
- Gathering information for service inquiries.
- Updating GIS databases completed with water projects.

**Lab**

**WASTEWATER**

- Process and regulatory testing were routine for the week.
- Completed monthly QA/QC analytical balance verifications.
- Completed three-point pH calibration.
- Completed monthly QC for Quanti-Tray Seal Test.
- Completed monthly microbiological incubator cleaning and maintenance.
- Collected 1st Quarter Toxic Chemical Testing samples.
- Cleaned composite sampler bottles.
- Cleaned UV bulbs.

**PRETREATMENT**

- Updated Mack and Conagra's January Self-Monitoring results in Synexus.
- Completed Mack and Conagra surcharge reports.
- Prepared quarterly MDE reports.
- Attended Pretreatment meeting with Black and Veatch to discuss Program Insite and Local Limits review.
- Attended USDA virtual training on FOG treatment Thursday and Friday.
- Program Insite site visit with Black and Veatch and county to discuss discharge permit application.

**WATER DIVISION**

**Plant Flows - System Demand (MGD)**

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
02/23/23	10.39		10.39
02/24/23	10.06		10.06
02/25/23	9.74		9.74
02/26/23	11.63		11.63
02/27/23	10.10		10.10
02/28/23	10.61		10.61
03/01/23	11.63		11.63
		<b>Average:</b>	<b>10.59</b>

**Water Production at R. C. Willson & Pump Station Distribution**

- Staff worked on facility maintenance and routine preventative maintenance.

**Water Production at Breichner / Edgemont Reservoir**

The Edgemont Reservoir pool elevation is currently at 10.59 ft. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria and project schedule.

**Water Distribution**

- Staff performed customer service work and new meter installations as needed.
- Staff continued replacement of residential meters throughout the water service area.
- Staff repaired a fire hydrant on Governor Lane Blvd.
- Staff repaired a main break on Bethel Street

**Laboratory**

- Process and regulatory testing were routine for the week.
- Completed sterile water QC.
- Collected samples for bacteriological monitoring for March.
- Collected composite sample from lagoon discharge.

**Engineering**

	<u>City</u>	<u>County</u>
Site Plans	2	2
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	13	2
Development Plan	-	-

- Construction inspection of ongoing projects
- Review of City permit and site plan drawings
- Review of County building permits
- Updating GIS mapping
- Concept design of upcoming capital improvement projects

Respectfully submitted,



Scott A. Nicewarner  
City Administrator

**PICTURES \* FLYERS \* FIT ROOM SCHEDULE**



Main Street Business Owners meeting

# Fit Room at Fairgrounds Park at Fairgrounds Park

## Monthly Calendar For March 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			<b>1</b>	<b>2</b> 4p-4:30p Princess Ballerina #7844 4:45p-5:15p Ballet & Acro #7841	<b>3</b> 7p-8:15p Aerial Stretch #7820	<b>4</b> 9:30a-10:30a Zumba Basic #7890 10:45a-11:15a Zumba Toning #7893 11:30a-12:30p Aerial Tricks #7860 2p-3:30p GeoCaching In the Parks #7837 2:30p-3:30p Gentle Yoga for Beginners #7866
<b>5</b> 9:30a-11a Gymnastics for Kids, Intermediate #7858 11a-12p Gymnastics for Kids #7852 1p-2:15p Aerial Stretch #7797	<b>6</b> 5:45p-6:45p Embody Yoga #7845 7:15p-8:30p Belly Dance Technique & Choreography #7838	<b>7</b>	<b>8</b> 11a-2:30p CPR and First Aid #7831 5:45p-6:45p Embody Yoga #7845	<b>9</b> 4p-4:30p Princess Ballerina #7844 4:45p-5:15p Ballet & Acro #7841	<b>10</b> 7p-8:15p Aerial Stretch #7821	<b>11</b> 9:30a-10:30a Zumba Basic #7890 10:45a-11:15a Zumba Toning #7893 2:30p-3:30p Gentle Yoga for Beginners #7866
<b>12</b> 9:30a-11a Gymnastics for Kids, Intermediate #7858 11a-12p Gymnastics for Kids #7852 1p-5p 1st Birthday Party	<b>13</b> 5:45p-6:45p Mind & Body: Embody Yoga – 7953 7:15p-8:30p Belly Dance Technique & Choreography #7994	<b>14</b>	<b>15</b> 5:45p-6:45p Mind & Body: Embody Yoga – 7953	<b>16</b> 4p-4:30p Princess Ballerina #7844 4:45p-5:15p Ballet & Acro #7841	<b>17</b> 7p-8:15p Aerial Stretch #7822	<b>18</b> 9:30a-10:30a Zumba Basic #7890 10:45a-11:15a Zumba Toning #7893 11:30a-12:30p Aerial Tricks #7881 2:30p-3:30p Gentle Yoga for Beginners #7866
<b>19</b> 9:30a-11a Gymnastics for Kids, Intermediate #7858 11a-12p Gymnastics for Kids #7852 1p-2:15p Aerial Stretch #7798	<b>20</b> 5:45p-6:45p Mind & Body: Embody Yoga – 7953 7:15p-8:30p Belly Dance Technique & Choreography #7994	<b>21</b>	<b>22</b> 5:45p-6:45p Mind & Body: Embody Yoga – 7953	<b>23</b> 4p-4:30p Princess Ballerina #7844 4:45p-5:15p Ballet & Acro #7841	<b>24</b> 7p-8:15p Aerial Stretch #7823	<b>25</b> 9:30a-10:30a Zumba Basic #7890 10:45a-11:15a Zumba Toning #7893 2:30p-3:30p Gentle Yoga for Beginners #7866 4p-5p Friends of DBHM Celebration of Women's History Month
<b>26</b> 9:30a-11a Gymnastics for Kids, Intermediate #7858 11a-12p Gymnastics for Kids #7852 2p-8p Story's 1st Birthday Party	<b>27</b> 5:45p-6:45p Mind & Body: Embody Yoga – 7953 7:15p-8:30p Belly Dance Technique & Choreography #7994	<b>28</b>	<b>29</b> 5:45p-6:45p Mind & Body: Embody Yoga – 7953	<b>30</b> 4p-4:30p Princess Ballerina #7844 4:45p-5:15p Ballet & Acro #7841	<b>31</b> 7p-8:15p Aerial Stretch #7824	