

SPECIAL SESSION (15<sup>TH</sup> VOTING SESSION), EXECUTIVE SESSION, AND WORK  
SESSION – June 15, 2021

EXECUTIVE SESSION – June 15, 2021

On a motion duly made by Councilmember R. E. Bruchey, II and seconded by Councilmember S. McIntire, the Mayor and City Council unanimously agreed by voice vote to meet in closed session to consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State (#4) (Section 3-305(b)), on Tuesday, June 15, 2021 at 3:32 p.m. in the Council Chamber, 2<sup>nd</sup> floor, City Hall, Hagerstown, Maryland.

The following people were in attendance: Mayor E. Keller, Councilmember K. B. Aleshire, Councilmember R. E. Bruchey, II, Councilmember T. Burnett, Councilmember T. Martinez, Councilmember S. McIntire, City Administrator Scott A. Nicewarner, Michelle Hepburn, Chief Financial Officer, Jill Thompson, Director of Community and Economic Development, Jonathan Kerns, Community Development Manager, Doug Reaser, Business Development Specialist, Paul Fulk, Neighborhood Services Coordinator, Rachel Poffenberger, Economic Development Program Assistant, Wes Decker, Communications Manager, and Donna K. Spickler, City Clerk.

The meeting was held to discuss a business proposal. No formal action was taken at the meeting. On a motion duly made, seconded, and passed, the meeting was adjourned at 3:54 p.m.

SPECIAL SESSION (15<sup>TH</sup> VOTING SESSION) AND WORK SESSION – June 15,  
2021

Mayor E. Keller called this Special Session (15<sup>th</sup> Voting Session) and Work Session of the Mayor and City Council to order at 4:01 p.m., Tuesday, June 15, 2021 in the Council Chamber at City Hall. Participating with the Mayor were Councilmembers K. B. Aleshire, R. E. Bruchey, II, T. Burnett, T. Martinez, and S. McIntire, City Administrator Scott A. Nicewarner, and City Clerk D. K. Spickler.

SPECIAL SESSION – June 15, 2021

On a motion duly made by Councilmember R. E. Bruchey, II and seconded by Councilmember T. Martinez, the Mayor and City Council unanimously agreed by voice vote to meet in Special Session at 4:02 p.m.

**Approval of FY21 FT Employee COVID Compensation for Calendar Year 2020**

**Action:** Councilmember S. McIntire made a motion to approve the payment of \$ 3,000 to be made to each full-time regular employee based upon all of the following conditions:

1. Coverage period of this compensation is January 27, 2020 through December 31, 2020
2. Must be a regular full-time employee as of December 31, 2020
3. Must have been physically at work location a minimum of thirty business days
4. Must be actively employed as of Monday, May 24, 2021 except for those that retired as eligible for rehire throughout 2020
5. Excludes any employee that tendered a resignation prior to Monday, May 24, 2021

The payment will be distributed to qualified employees on Friday, June 18, 2021. Funding for this payment will be reimbursed, where eligible, from American Recovery Plan Funding.

Councilmember R. E. Bruchey, II seconded the motion.

Discussion: Councilmember Aleshire reiterated he does not think this represents an adequate amount based on the Federal funding and on the allowance stipulated within the federal documents that provide for this compensation during this period. He doesn't think this is an adequate number to compensate for the public safety employees during that time. Office staff were insulated. The Mayor and City Council also received a communication regarding the nature of work related activities performed by part time staff. He thinks consideration should be given to the inquiry about part time employees. One of the best things that helped citizens stay calm throughout the pandemic was the openness and accessibility of the parks. He considers that one of the most essential amenities. He suggested amending the amount to \$ 5,000.00 for Public Safety employees, \$ 3,000.00 for other full time employees, and a minimum \$ 1,500.00 for part time employees who qualify under the stated parameters.

Councilmember Martinez and Councilmember McIntire agreed.

Councilmember R. E. Bruchey, II does not disagree with the \$ 5,000.00 and \$ 3,000.00 amount but he understands part time employees are not eligible under the Federal funding guidelines. He understands something will be done after the close of the fiscal year for part time employees. A stipend for part time employees should not be included with this action.

Councilmember Aleshire stated he did not read the federal document that way.

Councilmember McIntire thought the regulations did not specify full or part time employee, just essential employees.

Michelle Hepburn, Chief Financial Officer, stated part time and seasonal staff were not deemed as essential employees in March, 2020 as part of the disaster and pandemic plan. At that time, full time employees were deemed essential.

Mr. Nicewarner indicated the majority of part time employees were laid off at that time and a freeze on seasonal employee hiring was implemented.

Councilmember Aleshire asked if part time custodial staff were laid off. Mr. Nicewarner indicated the only part time custodial employee is in Parks and Recreation.

Ms. Hepburn stated the position was open at that time and the department was not permitted to fill it.

Mr. Nicewarner stated full time employees were deemed essential so they could continue providing services to citizens. This was not done to demean any position. He stated a security guard working the desk at City Hall when the building was closed to the public probably would not be considered essential.

Ms. Hepburn stated no one is saying one employee is more important than another. She asked the Mayor and City Council to keep in mind there are four bargaining units and a definition of public safety employees that would be required if they change the amount.

Councilmember Bruchey pointed out public safety also includes Code and Signal employees.

Councilmember Aleshire stated he would support \$ 5,000.00 for all full time employees. There is no guarantee there will be future funding. For him, \$ 3,000.00 is not the right amount. He also supports providing something to part time employees.

Mayor Keller thinks a stipend for part time employees is a discussion for another Work Session. The financial information that is needed for that discussion is not available yet.

Councilmember Bruchey made a motion to amend the motion to change the stipend amount from \$ 3,000.00 to \$ 5,000.00 for each full-time regular employee. Councilmember K. B. Aleshire seconded the amended motion.

Motion carried unanimously.

Ms. Hepburn pointed out this amendment will cause the minimum number of days employees must have been physically at the work location to increase from the original 30 days to fit within the parameters of the American Rescue Plan Act regulations.

**Approval of Increase to IAFF 1605 Local Pay Scale Effective June 28, 2021**

**Action:** On a motion duly made by Councilmember R. E. Bruchey, II and seconded by Councilmember T. Martinez, the Mayor and City Council unanimously agreed by voice vote to approve an increase to the IAFF Local 1605 pay scale, to be effective June 28, 2021.

The cost of the IAFF 1605 Local pay scale will be paid for as a result of internal savings by decreasing 7 approved FT positions from HPD and making a onetime budget adjustment of \$ 258,000. At any time HPD recruitment in FY22 exceeds the new, approved staffing level, positions will immediately be recommended for restored funding to the Mayor and City Council.

Discussion: Councilmember Bruchey wants it made clear that the savings from the Hagerstown Police Department staffing numbers is providing the funding for this increase. This is use of General Fund money that has been allocated in the current fiscal year.

**Approval of Purchase of Photograph and Video Enhancing System for Hagerstown Police Department**

**Action:** On a motion duly made by Councilmember S. McIntire and seconded by Councilmember R. E. Bruchey, II, the Mayor and City Council unanimously agreed by voice vote to approve the purchase of a photograph and video enhancing system for the Hagerstown Police Department. This system is used to enhance video and photographic evidence in all cases.

Funding will be provided by the Maryland Criminal Intelligence Network (MCIN) grant.

The Special Session was closed at 4:18 p.m.

Hagerstown Youth Advisory Council (HYAC) Update and Consideration for the Future

Zach Brooks and Kevin Bokoum, HYAC members, provided a summary of the Hagerstown Youth Advisory Council's (HYAC) activities. The goals of HYAC are to provide feedback to dignitaries, agencies, and other youth. They are also passionate about financial literacy, the environment, and wellness. Members include: Tina Akondeng-Azise (Senior member), Kevin Bokoum, Zachary Brooks (Senior member), Tashera Lloyd (Senior member), Blessing Moses (Senior member), Maya Murthy (Senior member), Hailey Olivero (Senior member), Eden Teodorovici, Ethan VanMeter, Summer Seward, and Jeremy Calcarian (Senior member).

HYAC members worked with the Parks and Recreation divisions to plan an Earth Day Clean-up. They hosted a City Dog contest to spread positivity in the community. Applicants submitted photos and videos of their dogs for consideration. Aggie was declared the winner.

HYAC helped select the City Christmas Tree, met with Washington Goes Purple, supported the Skate Park, and held a meeting with Meritus.

They thanked Hagerstown staff Lauren Metz and Jonathan Kerns, their partner group, and Councilwoman Shelley McIntire (council liaison), for all the support and guidance provided to the group.

Lauren Metz, Planning and Outreach Coordinator, and Jonathan Kerns, Community Development Manager, were present at the meeting. They, along with HYAC members, provided suggestions for the future of HYAC.

The Hagerstown Youth Advisory Council was formed in December, 2018 as a one year ad-hoc committee. The Council's ad-hoc status has since been renewed twice by the Mayor and City Council. The current ad-hoc status of the HYAC is set to expire in August, 2021. At this time, if the Mayor and City Council would like to move forward with the program and continue to offer the HYAC, there are two options. One is to renew the ad-hoc status of the Council for one additional year or add the HYAC to the City Code as an officially recognized and permanent Board and Commission.

It is the recommendation of staff, and HYAC members, that the Mayor and City Council consider officially adding the Youth Advisory Council to the City code. The group has successfully seen two cohorts of students move through the program and the students have greatly enjoyed being active participants in their local government.

It was the general consensus of the Mayor and City Council to move forward with adding the HYAC to the City Code as a permanent Board and Commission. Introduction of an ordinance will be scheduled for the June 22, 2021 Regular Session, with approval being scheduled for July 27, 2021.

Councilmember McIntire stated working with this group has been inspiring. She believes the next few years will be exciting and the Board will continue to grow. She thanked all the members for their dedication.

Strategic Plan Discussion – Solutions for Issue of Addiction

Earl Stoner, County Health Officer, and Vicky Sterling, Director of Behavioral Health Services, were present to provide information about the Behavioral Health Services (BHS) provided by the Washington County Health Department.

Mr. Stoner stated they are the lead agency but they do not operate in a vacuum. They rely on partnerships and collaboration. The group presents a unified message moving forward about opioids, drugs, and alcohol in general. The focus is on the following: 1) to raise awareness, 2) morbidity, 3) utilizing data, 4) streamlining services in the community, 5) enforcement, and 6) public safety. You have to meet people where they are.

The Washington County Health Department Division of Behavioral Health provides prevention, intervention, treatment, and recovery resources to individuals in Washington County affected by behavioral health issues while working towards an integrated system of care that can be accessed by everyone to meet their individual needs. Programs of the BHS include the local addiction authority, prevention, peer support/State care coordination, CAMEO House, Jail Substance Abuse Program (JSAP), Harm Reduction Services, Care Coordination and Crisis Services, and other initiatives.

Strategies to reduce addiction include SGP strategic plan, Crisis Response to Overdoses in the Community, Multi-disciplinary support, care coordination, peer support, treatment referral, assessments, family support, harm reduction, Narcan education and training, expansion of mobile crisis services, and peer support at Meritus Medical Center.

They work with the Washington Goes Purple (WGP) initiative, which is a substance abuse awareness campaign. They help expand conversations to educate the community about behavioral health. WGP and the Health department schedule medication take-back events and provide safe disposal education. FY22 WGP Events include a Dirty Boots Festival and Jeep Parade on August 28, 2021. August 31, 2021 is International Overdose Awareness Day. The WGP Kick-off event on September 3, 2021 features Brandon Novak. On September 25, 2021, a Recovery Walk will be held with Tony Hoffman. Other sober events are also being planned.

Ms. Sterling noted there are gaps in crisis services, in particular for youth. They receive support from the City of Hagerstown elected officials and staff. They have met with Mayor Keller to discuss the possibility of funding a crisis center in Washington County with ARPA funding. A local crisis center would ensure people who need services have access to them.

Mr. Nicewarner stated while many of the regulations and criteria are currently unclear for the use of ARPA funds, there is no question a crisis center fits within the criteria. Many cities are utilizing the funds for similar facilities.

Mayor Keller stated this service is important to her and to the community. Promoting behavioral health is where the funding should be spent. She is frustrated that people don't realize what services are available to them.

Ms. Sterling agreed that people are not aware of what the Health Department offers. They have discussed increasing and advertising the services that they offer. They have completed many information campaigns.

Councilmember McIntire noted people can view the services available on the Health Department's website. The Community Survey indicated drug addiction is the top concern for people who responded. She asked Ms. Sterling if it seems people ignore the problem until it affects them personally.

Ms. Sterling stated unless people have to deal with an addiction, they might think nothing is being done to help people. This is not the case.

Mr. Stoner pointed out Mayor Keller and Councilmember McIntire have been great partners with the Health Department and helping people and guiding them to where they can get help.

Mayor Keller asked who people should call if they know someone who needs help. Ms. Sterling stated they should call the main number for the Health Department. If the call is after hours, the answering service will notify her of the call for assistance.

Outreach will begin again as restrictions from the pandemic are reduced.

Mr. Stoner pointed out stigma is a problem. They learned during the pandemic that you have to educate yourself with trusted sources.

A link to the Washington County Health Department Behavioral Services can be found on the City of Hagerstown website.

Mr. Nicewarner suggested setting up a meeting with Health Department representatives and City staff to develop a plan for how the ARPA funds could be utilized for a crisis center. The plan would then be presented to the Mayor and City Council at a Work Session in July or August.

#### Preliminary Agenda Review

Mayor Keller announced that Citizen Comments for the June 22, 2021 Regular Session will be welcome either in person or by submitting comments by email to [councilcomments@hagerstownmd.org](mailto:councilcomments@hagerstownmd.org). If by email, the submitters name, address, and a

summary of the comments will be announced during the Citizen Comments portion of the meeting. The email will not be read in its entirety but it will be included in the public record for the meeting and may be viewed by the public at any time.

### **Consent Agenda**

#### **A. Information Technology:**

1. Kaseya/BitDefender Hosting and Software Support Agreement FY21 and FY22 – Kaseya US, LLC (New York, NY) \$ 23,974.14
2. Annual MUNIS Support and Maintenance Agreement – Tyler Technologies (Dallas, TX) \$ 256,249.58
3. Intellitime – Hosting/Maintenance Agreement Renewal – Intellitime Systems Corporation (Santa Ana, CA) \$ 67,680.93

#### **B. Parks and Engineering:**

1. Parks: Hellane Park Basketball Court Upgrades – True Bounce \$ 17,486.00 and Metropolitan Tennis \$ 15,600.00
2. Engineering: Pavement Preservation – Craig Paving (Hagerstown, MD) Not to Exceed \$ 1,200,000
3. Pavement Condition Survey and Update of Pavement Management Database – Pennoni (Baltimore, MD) Not to Exceed \$ 50,300.00
4. Engineering: Pavement Markings – Midlantic Marking, Inc. (Gaithersburg, MD) \$ 87,662.00
5. Engineering: Curb Replacement and Sidewalk Replacement/Installation – Concrete Central (Hagerstown, MD) \$ 225,000.00
6. Engineering: Handicap Accessible Sidewalk Ramps – MIM Construction, Inc. (Mt. Airy, MD) Not to Exceed \$ 120,000.00
7. Engineering: Replacement of Pavement in Alleys 3-41, 2-76, and 2-77 – Kinsley Construction (Hagerstown, MD) \$ 119,772.00

#### **C. Planning and Code Administration:**

1. 2021 Ford Ranger Supercab XL – Keystone Ford (Chambersburg, PA) \$ 27,625.00

#### **D. Police:**

1. Balances for Western Maryland Regional Crime Lab (WMRCL) – Mettler-Toledo, LLC (Columbus, OH) \$ 21,288.65

#### **E. Utilities:**

1. Electric: Blanket Contract for Tree Trimming – All Reliable Services, Inc. (St. Augustine, FL) \$ 305,600.00
2. Water: Magnafloc LT-7996 – George S. Coyne Chemical Co., Inc. (Croydon, PA) \$ 31,185.00
3. Wastewater: Spare Parts for Sludge Pumps – Komline-Sanderson (Peapack, NJ) \$ 11,220.00
4. Wastewater: Maintenance Service Plan for Oxygen and Air Compressor

Equipment – Atlas Copco Compressors, LLC (Rock Hill, SC) FY22 Amount  
\$ 104,380.48

5. Wastewater: 2022 F-250 to Replace Unit #515 – Keystone Ford  
(Chambersburg, PA) \$ 53,699.00
6. Wastewater: 2022 F-550 to Replace Unit #507 – Keystone Ford  
(Chambersburg, PA) \$ 165,578.00
7. Wastewater: UV System PLC, PSU Air Cond, ZED Power Center and  
Module Upgrade – SUEZ Treatment Solutions, Inc. (Leonia, NJ) \$ 224,878.98

This completed the Preliminary Agenda Review. There were no questions about any items. All items, unless noted, are scheduled for approval on June 22, 2021.

### Converting East North Avenue and East Avenue to One-Way

Rodney Tissue, City Engineer, stated staff is requesting direction if Council wishes to proceed with making East North Avenue and East Avenue one-way streets. In March, 2021, the Council approved a resolution to convert East North Avenue and East Avenue to one-way streets. Both of these streets are 25 feet wide and have two-way traffic with parking on one side. Residents complained of numerous sideswipes of parked cars and asked the streets be made one-way. Surveys show that a majority of the residents living on North Avenue and East Avenue desire the street to be one way.

Based on complaints to Council, staff was asked to survey a wider area. In April, over 625 surveys additional were hand delivered by staff to the additional streets. Only 62 additional surveys were returned. In total, staff heard from 124 residents.

The Board of Traffic and Parking recommends converting North Avenue to be one-way westbound from Mulberry Street to Potomac Street as an extension of Cannon Avenue one-way traffic. Eighteen of the 19 residents who responded to the initial survey and live on North Avenue agreed it should be converted to one-way. Thirty-one of the 40 residents who responded to the second survey but don't live on North Avenue agreed it should be converted to one-way. Total of both surveys is 49 agree (83%) and 10 disagree (17%).

The Board of Traffic and Parking recommends converting the street to be one-way eastbound from Potomac Street to Cannon Avenue. Seventeen of the 23 residents who responded to the initial survey and live on East Avenue agreed it should be converted to one-way. Thirty of the 42 residents who responded to the second survey but don't live on East Avenue agreed it should be converted to one-way. Total of both surveys is 47 agree (72%) and 18 disagree (28%).

Councilmember McIntire thanked staff for the additional information.

Councilmember Aleshire asked if the back alley access is being diminished for residents with this change. He noted one repeated comment was that this change would direct traffic to Franklin Street. He wondered how that impacts the residents. It was also

mentioned that residents would have difficulty getting to their homes when there are downtown events. Mr. Tissue wondered how road closures downtown would adversely affect this community.

Councilmember Bruchey pointed out there will be multiple ways for people to access their property, both front and back.

It was the general consensus to move forward with the directional changes as approved in March, 2021.

Approval of the FY22 Community Development Block Grant (CDBG) Annual Action Plan

Jonathan Kerns, Community Development Manager, was present to review the FY22 CDBG Annual Action Plan.

The City of Hagerstown is an entitlement recipient of Federal Community Development Block Grant (CDBG) funds from the United States Department of Housing and Urban Development (HUD). Each year, the City of Hagerstown is required to submit an Annual Action Plan to HUD and this plan serves as the City's application for CDBG funds. CDBG allocations were recently announced by HUD and Hagerstown's FY22 CDBG entitlement will be \$ 835,051. This will be the City's largest entitlement amount since FY12.

Consistent with CDBG National Objectives and Hagerstown's Five Year CDBG Consolidated Plan, the FY22 CDBG Annual Action Plan concentrates funds on neighborhood based projects and programs. CDBG funded grant and loan programs for low/moderate income homeowner home repairs will be provided by DCED and community partners. Proposed Public Facility projects will be carried out in cooperation with the Department of Parks and Engineering. These projects include City Park facility rehabilitation/improvements, Fairgrounds Skatepark construction, and sidewalk accessibility ramp construction. The FY22 Annual Action Plan also proposes support for local public service providers.

Highlights and significant changes proposed for the FY22 CDBG Action Plan are as follows:

1. FY22 CDBG Public Service Agency Contributions – In order to foster transparency and strengthen Community Development programming, the CDBG Citizen Advisory Committee assists staff with review of all requests for CDBG Public Service funding. Public Service agencies submit applications requesting CDBG funding and after application review by the advisory committee, and City staff, application rankings are presented to the Mayor and City Council. The funding available is estimated to be \$ 174,007.

Staff is recommended level funding for all organizations that received funding in FY21 with the addition of \$ 6,000 for the Jonathan Street House of Worship.

Councilmember Martinez asked if the Johnathan Street House of Worship is in a building. Mr. Kerns indicated the pastor has agreed to work out of the Robert W. Johnson Center and her plan is to construct a new building. He believes the current program is a crisis assistance program.

Councilmember McIntire agrees with the proposed list of agencies. She asked if the list can be amended, based on the results of the Community Survey. Mr. Kerns indicated the best time to amend the list is before the next round of funding is announced.

Mayor Keller suggested discussing the list over the next several months.

Councilmember Burnett encouraged agencies to be aware of the funding programs available.

2. Proposal to Create New CDBG Program – Microenterprise Assistance Grants for Income Eligible Small Businesses – In FY22, \$ 85,000 of CDBG funding is budgeted for a “Microenterprise” Grant program. This would be a new CDBG activity for the City of Hagerstown. A microenterprise, as defined by the CDBG program regulations, is a small business with five or fewer employees with one or more of these 5 employees also owning the microenterprise. The five employee requirement would be based on total “head count” of employees and not full-time equivalent hours.

The Mayor and City Council are supportive of this program. Mr. Kerns will provide additional details and guidelines at a July Work Session.

3. Recommended change to Emergency Repair Grant Program Funding Levels – One of Hagerstown’s long running home repair programs is the Emergency Repair Grant Program for CDBG eligible, low/moderate income homeowners. In general, this program is utilized for emergency repair situations that include but are not limited to:
  - a. Homes with no functioning heat system – heat system repair or replacement
  - b. Homes with deteriorated roofing causing water leaks – roof repair or replacement
  - c. Homes with major plumbing issues – water line/sewer line repair or replacement, hot water heater replacement
  - d. Homes with major electrical issues – electrical service replacement or electrical system repair

Staff are recommending increasing the grant maximum to an amount in the \$ 7,500 to \$ 10,000 range.

It was the general consensus to approve the increase. Councilmember Burnett asked about the salary guidelines for low/moderate income families. Mr. Kerns stated the gross annual income is \$ 43,000 to \$ 44,000, and it increases incrementally for each additional person in the household by \$ 3,000. He will provide detailed information to the Mayor and City Council about the guidelines.

4. Potential Public Facility Funding to Non-Profit Organizations for Construction/Rehabilitation/Demolition Projects – During the December application period, non-profit organizations may submit CDBG funding requests for both public service activities and capital project activities. Non-profit organization capital projects generally fall under the CDBG eligible activity category of Public Facilities and Improvements. Approximately \$ 152,000 is budgeted for a Public Facility Loan activity as part of the FY22 CDBG Action Plan.

During the FY22 CDBG application period, three non-profit organizations applied for capital project funding as follows:

- a. Robert W. Johnson Community Center - \$ 50,000 of CDBG funding requested for Capital Repairs
- b. Horizon Goodwill Burhans Community Retail Store- \$ 80,600 of CDBG funding requested for Capital Repairs to include exterior painting, lighting, signage, and HVAC unit replacement
- c. Boys and Girls Club of Washington County - \$ 70,000 of CDBG funding requested for demolition of three structures at 799-803 Pennsylvania Avenue (initial phase for new facility at this location).

At this time, recommend the following steps for review and consideration of these three public facility capital funding requests:

- (1) Approve the CDBG Action Plan with the Public Facility Loan activity of \$ 152,000 (this action does not commit funding to any organization and serves as a placeholder for possible funding awards for public facility projects).
- (2) Thoroughly review and confirm the City's CDBG Public Facility Loan Policy with Mayor and City Council during a July work session
- (3) If current policy is confirmed, Hagerstown Loan Review Authority (HLRA) review and loan decisions can occur in late July

It was the general consensus of the Mayor and City Council to approve the CDBG Annual Action Plan in June and the other items as discussed in July.

#### Review of Two New Office Leases for BuroBox at 60 W. Washington Street

Rachel Poffenberger, Economic Development Program Assistant, and Jill Thompson, Director of Community and Economic Development, were present to review two lease agreements for new BuroBox office tenants.

Engage Diaspora Foundation previously leased the space and temporarily suspended during COVID-19 and is interested in renewing. Engage Diaspora Foundation is a non-profit organization focused on promoting human and socio-economic development of home and host countries.

IGM Innovative Solutions has been a General Member of the BuroBox and desires dedicated office space. IGM Innovative Solutions is an electrical installation service in Hagerstown, Maryland.

Both leases would be month to month and the lease fee is \$ 100 per month for approximately 100 square feet.

It was the general consensus of the Mayor and City Council to include approval of the leases on the June 22, 2021 Regular Session agenda.

### **CITY ADMINISTRATOR'S COMMENTS**

*Scott A. Nicewarner, City Administrator*, encouraged people to attend the events in Hagerstown this coming weekend. The Doleman Black Heritage Museum (DBHM) Juneteenth Celebration will be held on Friday, June 18, 2021 and Saturday, June 19, 2021 in University Plaza. The VELO Washington County twilight criterium will be held on Friday, June 18, 2021. An outdoor movie will be shown at City Park on Friday, June 18, 2021, and the Summer Concert Series kicks off in City Park on Saturday, June 19, 2021. The Hagerstown Municipal Band will perform on Sunday, June 20, 2021 at City Park. There will be a skate park design reveal meeting at Fairgrounds Park on June 16, 2021 at 6:30 p.m.

### **MAYOR AND COUNCIL COMMENTS**

*Councilmember K. B. Aleshire* had no additional comments.

*Councilmember R. E. Bruchey, II* had no additional comments.

*Councilmember T. Burnett* had no additional comments.

*Councilmember T. Martinez* announced a Unity Walk will be held on Saturday, June 19, 2021 beginning at 8:30 a.m.

*Councilmember S. McIntire* had no additional comments.

*Mayor E. Keller* stated requests for two letters of support have been made. The first is from Calvary Temple Apostolic Church to the Maryland Historical Trust. Calvary Temple is applying for the African American Heritage Preservation Program grant. It was the general consensus to submit the letter. The second is from TerrAscend to William Palmer, Palmer Construction, noting the City's support of the State of Maryland review process of the project. TerrAscend's intention is to convert the site at 273 East

SPECIAL SESSION (15<sup>TH</sup> VOTING SESSION), EXECUTIVE SESSION AND  
WORK SESSION

JUNE 15, 2021

MAYOR AND CITY COUNCIL

HAGERSTOWN, MARYLAND

Memorial Boulevard/551 Eastern Boulevard into medical marijuana growing and processing site. Councilmember Aleshire stated he does not support the letter as long as the Federal government has not deemed marijuana use legal.

Mayor Keller read a proclamation naming June, 2021 as Lesbian, Gay, Bisexual, Transgender, Queer, Asexual (LGBTQU) Pride Month in Hagerstown, Maryland. She will present the proclamation to Hagerstown Hopes during their virtual Pride event in July, 2021.

There being no further business to come before the Mayor and City Council, on a motion duly made, seconded and passed, the meeting was adjourned at 5:38 p.m.

Respectfully submitted,

*Original signed by D. K. Spickler*

Donna K. Spickler  
City Clerk

Approved: July 27, 2021