

CITY OF HAGERSTOWN

Department of Community and Economic Development
 Planning and Code Administration Division
 City Hall, 1 East Franklin Street, Hagerstown, MD 21740
 FAX: 301-791-2650

Associated BP# _____

PLUMBING PERMIT APPLICATION Inspection Requests (301) 797-6313 Permit Information (301) 790-4163

Fax # _____

Job Location	Lot No.	Subdivision Name:
Owner's Name	Plumber's Name	
Owner's Address	Plumber's Trade Name	
City State Zip	Plumber's Address	
Phone: Cell:	City State Zip	
Description of Work	Phone:	Cell:
	City License #	State License #

If door is locked or work is incomplete, a \$50.00 re-inspection fee will be charged per visit.

NO.	ITEM	EACH	FEE
Required	Application Fee – All Permits		
	Residential	\$ 50.00	
	Commercial	\$100.00	
	Apartment	\$100.00	
	(Single Fixture Only NO Application Fee Required)		
Required	Technology Fee – All Permits		\$20.00
	Fixtures – LIST ON BACK OF FORM		
	Commercial Dishwasher	\$ 20.00	
	Water Heater - <input type="checkbox"/> Gas <input type="checkbox"/> New - <input type="checkbox"/> Electric <input type="checkbox"/> Replacement	\$ 15.00	
	Interceptor - <input type="checkbox"/> Oil - <input type="checkbox"/> Grease - <input type="checkbox"/> Sand	\$ 40.00	
	Sewer Ejector (Grinder Pump)	\$ 40.00	
	Sump Pump <input type="checkbox"/> New <input type="checkbox"/> Replacement	\$ 10.00	
	Water Pump <input type="checkbox"/> New <input type="checkbox"/> Replacement	\$ 25.00	
	Sanitary Sewer	\$ 20.00	
	Storm Sewer	\$ 20.00	
	Water Service Supply	\$ 20.00	
	Gas Piping System 1-4 Outlets <input type="checkbox"/> Natural <input type="checkbox"/> LP/Propane	\$ 20.00	
	Each Additional Outlet	\$ 4.00	
	LP Tank	\$ 20.00	
	Heaters - <input type="checkbox"/> Space <input type="checkbox"/> Gas - <input type="checkbox"/> Unit <input type="checkbox"/> Oil	\$ 10.00	
	Furnace - <input type="checkbox"/> Gas <input type="checkbox"/> New - <input type="checkbox"/> Oil <input type="checkbox"/> Replacement	\$20.00	
	Boiler - <input type="checkbox"/> Gas <input type="checkbox"/> New - <input type="checkbox"/> Electric <input type="checkbox"/> Replacement - <input type="checkbox"/> Oil	\$ 20.00	
	All Storage Tanks – Residential <input type="checkbox"/>	\$20.00	
	- Commercial <input type="checkbox"/>	\$20.00	
	- Removal <input type="checkbox"/>	\$20.00	
	Others Not Listed	\$ 10.00	
	Total from back side		
	Investigation Fee		

FIXTURE LIST IS ON BACK OF THIS FORM

If in the opinion of the Plumbing Inspector, drawings and specifications are required for this application, I shall furnish such drawings and specifications.

I further understand that it is my responsibility to give reasonable advance notice to the Planning and Code Administration Division when work is ready for testing and all required inspections. I understand that failure to schedule valid inspections for any period of six months following the issuance of this permit will be cause for the permit to become void and subject to fines.

I acknowledge that I have read this application and affirm that the information supplied by myself is correct; and that the owner/tenant of the referenced property has authorized me to do the work described herein. I agree to comply with all City Ordinances and State Laws regulating plumbing work.

I certify that I am properly registered and licensed.

Signature of Master License Holder

Printed Name of License Holder

Date

INVESTIGATION FEE: Any person who commences any work on a plumbing system before obtaining the necessary permits shall be subject to 100% of the usual fee in addition to the required fees.

Munis Application _____

TOTAL:

Fixture List

No.	Item/Fixture	Each	Fee
	Water Closets/Toilets	\$5.00	
	Lavatories/Bathroom Sinks	\$5.00	
	Sinks (other than bath)	\$5.00	
	Disposals	\$5.00	
	Residential Dishwashers	\$5.00	
	Bathtubs	\$5.00	
	Showers	\$5.00	
	Bathtub/Shower Combo	\$5.00	
	Whirlpool Bathtubs	\$5.00	
	Automatic Clothes Washers	\$5.00	
	Laundry Trays	\$5.00	
	Ice Makers	\$5.00	
	Bidets	\$5.00	
	Urinals	\$5.00	
	Hose Bibs	\$5.00	
	Backflow Devices	\$5.00	
	Expansion Tank only	\$5.00	
	Tankless Water Heaters	\$5.00	
	Drinking Fountains	\$5.00	
	Ice Machines	\$5.00	
	Floor Drains	\$5.00	
	Roof Drains	\$5.00	
	Drains	\$5.00	
	Water Treatment Equipment	\$5.00	
	Any Type of Cooler/Refrigeration Drain	\$5.00	
	Emergency Shower Stations	\$5.00	
	Emergency Eye-Wash Stations	\$5.00	
	Car Washers	\$5.00	
	Garbage Can Washers	\$5.00	
	Special Plumbing Fixtures	\$5.00	
	Others	\$5.00	

Total this side of form

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Planning & Code Administration
Payment Information

Name as it appears on Credit Card _____

Credit Card Number (16 digits) _____ - _____ - _____ - _____

Expiration Date of Credit Card (MM/YY) ____/____

Type of Credit Card: Visa Mastercard Discover

Customer Validation Number: _____ (Last 3-digit-number on back of the card)

Billing Address: _____

Name of Contact Person _____ Telephone: _____

All information is required or payment will not be processed

A \$2.00 convenience fee will be charged on all faxed permit applications.

FAX APPLICATION AND PAYMENT INFORMATION FORM TO

301-791-2650