

Obtaining a Fence Permit from the City of Hagerstown is a short process. The purpose of a Fence Permit is to make sure its location and height comply with the requirements of the Zoning Ordinance.



**CITY OF  
HAGERSTOWN,  
MARYLAND**

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**City of  
Hagerstown,  
Maryland**



*How to Obtain A  
Fence Permit*

*Planning and Code  
Administration Department*

**301-739-8577, Ext. 138**

# Process for Obtaining a Fence Permit

## Single-Family, Duplex, Townhouse



Step 1: Apply in person to the Planning and Code Administration Dept., One E. Franklin St., Ste. 300.

Applications by mail, fax or telephone will not be accepted. There is an application fee for a fence permit. Please bring the following information with you:

- Scaled plot plan, including the location of all existing structures and easements, roadways, alleys. The plan must also show the location of the proposed fence.
- Written permission from the property owner if the applicant is not the property owner.
- Contractor's name, address, phone number, and MHIC number. If you are hiring a contractor for the installation, that contractor must be licensed with the MHIC. If you are installing the fence yourself, an MHIC license is not required.

Step 2: Your application will be forwarded to either the City Electric Division or Potomac Edison (depending on which agency provides your electric service), and to the Water and Wastewater Divisions, to ensure there are no conflicts with power lines, easements or the ability to read the electric meters.

Step 3: Once the reviews have been completed and the application is approved, the Fence Permit will be issued. Please allow 5 to 10 business days.

Step 4: After obtaining your Fence Permit, you may begin work. Contact the Planning and Code Administration Department to schedule an inspection after the fence has been completed.

## Commercial, Industrial, Multi-Family Fences

Commercial, Industrial or Multi-Family fences are treated as site plans and as such require reviews by additional agencies. Please submit 5 copies of the plot plan if the plan is larger than 11" x 17". Landscaping will be required adjacent to public street frontages.



## In addition, the following restrictions apply:

- No fence shall be constructed in front of the front building setback line.
- In addition to the above, fences over 3 feet tall are not permitted within 25' of an intersection.
- Height Limitations:
  - Residential Zone—6 feet
  - Commercial Zone— 8 feet
  - Industrial Zone—10 feet
- Barbed wire is prohibited in residential and commercial districts.
- If the fence has a “finished” vs. an “unfinished” side, the finished side must face out toward streets and neighboring properties.
- In residential districts, chain link fencing is not permitted in required front yards or side yards along side streets.
- Applications for fences in historic districts must be approved by the Historic District Commission (1-2 weeks).
- A Fence Permit is required if you are replacing an existing fence.