



CITY OF HAGERSTOWN, MARYLAND

Planning and Code Administration Department

ZONING PERMIT FOR CONSTRUCTION OF A FENCE

(Multi-Family, Institutional, Commercial, Industrial, and Mixed-Use Properties)

Submittal Requirements:

- Original Application with original signatures.
- One copy of drawing of property (can be hand drawn to scale)
- Filing fee (please consult [current fee schedule](#))

Case No. FENCE - _____
Office Use Only

Munis No. _____

Historic District? Yes No

With this application, please include a site drawing of your property, drawn to scale, showing where the fence will be located in relationship to streets, alleys, and buildings on the property, and associated landscaping (if required). If your drawing is larger than 11" x 17" in size, please provide an electronic file (PDF, JPEG, or TIFF).

Date Filed: _____

Property Address: _____

Property Owner Name (if different from Applicant): _____

Contact Person: _____ Email: _____

Mailing Address: _____

Telephone: _____ Fax: _____

Applicant Name: _____

**If Applicant is not the property owner, written authorization granting the Applicant permission to apply for this permit must be provided before the permit will be issued.*

Contact Person: _____ Email: _____

Mailing Address: _____

Telephone: _____ Fax: _____

Description of Fence:

Fence Material(s): _____

Fence Type: _____ Fence Height: _____

Location on Property: _____

Call When Ready

Mail/Email to Applicant

Mail/Email to Owner

Reminders
If a fence has a “finished” vs. “unfinished” side, the <i>finished side</i> of the fence is required to face outward toward streets and neighboring properties when they are a public park or public school property. For example, a chain link fence would have the frame on the inside and the chain link material on the outside.
On residential properties in residential zoning districts, chain link fences are not permitted in required front yards and side yards adjacent to side streets. No exceptions are permitted to this requirements. Chain link fences are limited to no more than four feet in height.
Maximum height of fence: <ul style="list-style-type: none"> • Six feet in Residential districts. • Eight feet in Commercial districts. • Ten feet in Industrial districts (includes security strands on top of the fence). • Three feet within 25 feet of the intersection of two public streets.
When landscaping is required, the drawing provided with this permit application must show landscaping in accordance with the attached requirements.
Front yard fences shall be constructed only of decorative metal, wood picket or composite picket construction with the spaces between the pickets being at least as wide as the pickets.
Please call Miss Utility (800.257.7777) prior to the start of any construction.
For City of Hagerstown Electric customers, if the electric meter is to be located within the fenced area with a locked gate, a key must be provided to the Hagerstown Electric Division to maintain access to the meter.
After the fence has been installed, please contact the Planning and Code Administration Department (301.739.8577, ext. 138) to schedule an inspection to ensure the installation was completed in accordance with this zoning permit.

Prohibitions
Barbed wire is not permitted in commercial or residential districts. It is permitted in industrial districts on top of a fence at least six feet tall, except when adjacent to commercial or residential districts.
Chain link is not permitted in front yards and side yards that front public streets in residential districts.
No exceptions are permitted to these two restrictions

Statements

I hereby attest or affirm that all the information provided in this application is correct and true to the best of my knowledge and understanding.

Owner's Signature

Applicant's Signature (if different from owner)

Date

Approval

Zoning Administrator

Date

Conditions for Approval: _____

For more information, please contact:

Hagerstown Planning and Code Administration Department

City of Hagerstown, Maryland
One East Franklin Street, Suite 300
Hagerstown, MD 21740

T: 301.739.8577, ext. 138

F: 301.791.2650

Email: planning@hagerstownmd.org

Applicable Standards When Buffer Areas are Required for Fences

Required Landscaped Buffers:

When in commercial districts (except CC-MU district) and industrial districts, landscaping buffers, including trees and shrubs, shall be provided outside of the fence, in accordance with the following requirements. Adding fencing to existing multiple-family dwellings (apartments/condominiums) in residential zoning districts does not require landscaped buffers.

	CL and CG Districts	CR District	IR and IG Districts
Minimum Width	25 feet when adjacent to a residential district.	35 feet when adjacent to a residential district.	25 feet when adjacent to a residential or commercial district.
Trees (per 100 linear feet)	3 canopy and 5 understory/evergreen*	6 canopy and 10 understory/evergreen*	6 canopy and 10 understory/evergreen*
Shrubs	15 per 100 linear feet**	15 per 100 linear feet**	15 per 100 linear feet**
* When 20 or more trees are required, no more than 60% can be of one type.			
** All portions of the yard not covered by trees or shrubs shall be planted with grass, groundcover and/or flower beds.			

Landscaped Buffers when Adjacent to Public Street Frontages:

When the proposed fence is located adjacent to a public street that is a secondary street frontage (not the principal front), the following buffer shall be provided outside of the fence:

Minimum width: 10 feet

Landscaping Required: Minimum of one canopy tree or two understory trees for each 40 feet of linear road frontage. Shrubs shall be planted four feet on center.